

Feather River
Air Quality Management District

**Request for Proposals:
Blue Sky Grant Program**

Allocation of Air District
Motor Vehicle Registration Funds
(AB 2766 and AB 923)

**Released on:
August 17, 2017**

I. PURPOSE

To assist in meeting the requirements of the California Clean Air Act, the Feather River Air Quality Management District (FRAQMD or District) is soliciting proposals for projects and programs that will:

- 1) Reduce air pollution emission from motor vehicles, or
- 2) Implement transportation control measures (TCMs), or
- 3) Establish public education programs that support and do not duplicate any of the District's efforts.

The District has approximately \$250,000 available for allocation to these projects for the 2017/2018 fiscal year from AB 2766.

In addition, the District has approximately \$300,000 from the AB 923 fund. AB 923 projects include:

- 1) Replacement of a diesel fueled school bus with a new school bus, or
- 2) The replacement of natural gas fuel tanks for school buses, or
- 3) CNG refueling infrastructure maintenance for school buses, or
- 4) Diesel school bus retrofits, or
- 5) Other programs as identified in the statute such as accelerated vehicle retirement or repair programs.

Entities with proposals that are selected for either full or partial funding must enter into contracts with the District setting forth performance criteria. Public and private entities are eligible to apply either individually or in combination for this funding. All proposals will be evaluated to ensure they result in a public benefit.

Credits for emission reductions from a project or program funded by AB 2766 and AB 923 funds are not transferable and may not be used as emission offsets. They may be used to meet the emission reductions mandated for the District by the California Clean Air Act and the Federal Clean Air Act Amendments.

II. BACKGROUND

Sections 44220 through 44247 of the Health and Safety Code (AB 2766) authorize air pollution control districts to impose a \$2 to \$4 motor vehicle registration fee to provide funds for air districts to meet new responsibilities mandated under the California Clean Air Act. The District has set the fee at \$4 per registered motor vehicle.

The California Health and Safety Code states that the fees collected shall be used to support District operated planning, monitoring and enforcement and technical studies necessary to implement the California Clean Air Act. Three additional uses allowed are: 1) to support programs that reduce air pollution from motor vehicles; 2) to support implementation of transportation control measures by a council of governments, regional agency, or local agency; and 3) to meet the requirements of Government Code section 65089 (Congestion Management Programs). The District Board determines what amount of AB 2766 fees are to be budgeted to fulfill the District's requirements for implementing the California Clean Air Act, and what amount will be allocated to fund motor vehicle emission reduction projects that will further the District's goals and are proposed and administered by other entities. The budget allocation may vary from year to year based on available funding,

legislative mandates and District priorities. See Chapter VII (Allocation Policies) for specific policies adopted by the District Board.

Section 44225 of the Health and Safety Code (AB 923), amended in 2004, authorized air pollution control districts to increase this motor vehicle registration fee to \$6 per registered vehicle. The District Board of Directors approved Resolution 2005-13 in December 2005, which allowed the District to collect the additional \$2 motor vehicle registration fee. The fee increase provides funding for specific types of clean air projects, including the new purchase of school buses pursuant to the Lower Emission School Bus Guidelines (LESBP) developed by the California Air Resources Board (CARB). Effective January 1, 2012, AB 462 and AB 470 authorized the AB 923 fee to be used to fund three new project categories: natural gas fuel tank replacements, refueling infrastructure maintenance, and school bus retrofit projects. AB 462 and AB 470 require the new funding sources to be implemented pursuant to the LESBP. CARB's mail-out MSC 11-37 contains the LESBP Guideline Revisions for the expanded funding opportunities for AB 923.

A committee has been established to recommend to the District Board the allocation of the fees. The committee ranks proposed projects and programs based on the evaluation criteria in Section V. The District Board may reject or approve the recommendations from the committee or refer the recommendations back to the committee for reconsideration with the District Board's comments.

III. PROJECT TERM

The project term shall be from January 1, 2018 to December 31, 2018. Multiple-year or phased projects may apply each year for the next year's funding. Exceptions to this policy may be made at the discretion of the Committee with the approval of the District Board.

IV. ELIGIBLE PROJECTS

Projects or programs eligible for AB 2766 funding include projects that implement transportation control measures (TCMs). More specifically, any program or project that would result in reductions of emissions from motor vehicles, reductions in vehicle miles traveled or reductions in vehicle trips, or a public education/awareness program that supports any of the above programs.

Below are some examples of projects and programs that could be funded by AB 2766 funds. They are not listed by priority and additional innovative projects are encouraged.

- **Traffic Flow Improvements (Not all traffic flow improvements are considered TCMs)**
- **Public Transit**
- **Rideshare – Carpool – Vanpool Programs**
- **Park and Ride Lots**
- **Bicycling and Pedestrian Programs**
- **Trip Reduction Programs**
- **Publicly accessible Electric/Plug in Vehicle Charging stations**
- **Fleet Operator Alternative Fuels Projects (i.e. CNG/LNG/LPG)**
- **Alternative Fuel Infrastructure**
- **Public Education – Awareness Projects**
- **Auto Buy Back Programs**

Projects that may apply for AB 923 funding include new purchase of school buses, school bus retrofit projects, school bus natural gas fuel tank replacements, school bus refueling infrastructure maintenance, and other project types as defined in the statute.

V. EVALUATION CRITERIA

All projects will be evaluated using the following criteria:

A. Project Benefit

The project benefit will be evaluated based on:

1. The cost effectiveness of quantifiable mobile source emission reductions for each non-attainment pollutant or its precursor,

Or

2. If quantifiable emission reductions are not easily derived, the extent to which the project advances or supports transportation control measures, reduces motor vehicle trips or vehicle miles traveled, or other transportation related goals of the District's Clean Air Plans.

B. Development and Implementation of Clean Air Plans – Applies to projects that apply emission reduction measures and strategies included in the District Air Quality Attainment Plans. The District Air Quality Attainment Plans are available on our website www.fraqmd.org or at the District office.

C. Leveraging Funds – Applies to projects that have co-funding from other sources, particularly if leveraging funds will result in increased cost-effectiveness. Projects with co-funding should include a letter of support or other demonstration of co-funding.

D. Demonstration and Introduction of New Technology – Applies to projects that develop, demonstrate, and introduce new technologies.

E. Broad Application – Applies to projects with concepts that are easily copied or applied to other areas, government agencies, or private businesses.

F. Public Benefit – Projects should be available to the public or provide an air quality benefit to public spaces.

G. Other Desirable Factors:

- Rapid results
- Regional distribution
- Creative/innovative
- Database development
- Low administrative costs
- Increased public awareness
- Coordination with projects funded by other air quality improvement funds
- Co-benefits such as reducing toxic air contaminants or greenhouse gases.

Projects that are not funded and those projects that are only partially funded may be placed on a list for future funding. The District Board may direct that funds allocated for projects for which no contract was completed within the allotted time be allocated to the next project(s) on the established list.

VI. ALLOCATION POLICIES ESTABLISHED BY THE FRAQMD BOARD OF DIRECTORS

The District Board has adopted the following policies regarding allocation of funds from Vehicle Registration Fees:

- 1) The District Board shall emphasize allocation of funds proportionate to the population distribution between the Yuba and Sutter counties and cities. However, the Board may, depending on the value of a project, allocate the funds as determined to be most beneficial.
- 2) The amount of funding available for public education programs shall be limited to five percent (5%) of the total available funds, as approved in the District budget. Public education programs are those that educate the public as to air quality relevant issues, such as bicycling education.
- 3) Ten percent (10%) of the total available funds shall be set aside as “reserve” funding.

VII. TENTATIVE SCHEDULE

RELEASE OF REQUEST FOR PROPOSALS	August 17, 2017
PROPOSALS DUE	October 16,
DISTRICT REVIEW AND EVALUATION	October, 2017
POLICY/FINANCE COMMITTEE MEETING	November, 2017
RECOMMENDATIONS TO DISTRICT BOARD	December 4, 2017
CONTRACTS SIGNED FOR PROJECTS APPROVED BY BOARD	January 2018

VIII. CONTENTS OF PROPOSALS

Submitted proposals must follow the format outlined below and all requested information must be supplied. Failure to submit proposals in the required format may result in elimination from proposal evaluation at the District’s discretion.

All proposals shall be submitted on white paper and stapled (not bound). The maximum acceptable length is ten (10) 8 ½” x 11” sheets of paper in addition to the Cover Letter and Proposal Summary Form. These ten sheets may be printed on both sides. Technical appendices of no more than twenty (20) 8 ½” x 11” sheets of paper, including information on project proponent’s past projects and experience, may be attached. If the proposal will exceed these lengths, approval must be obtained prior to submittal. No videos will be accepted.

Some proposals may be reduced in scope and/or funding level so that a greater number of proposals may be approved. Proposals should be presented in segments, so portions of a proposal may be easily approved for funding. The Committee may recommend to the District Board only a portion of

the scope of work and funding requests. In that case, the proponent may be requested to submit a revised work statement, schedule of deliverables, and cost breakdown.

An AB2766 proposal shall include the following documents:

1. Cover Letter – Must include the name, address, telephone number and contact person for the project proponent, and be signed by the person or persons authorized to represent the proposing entity. For proposals from more than one entity, a letter of support or memorandum of understanding from all proposing entities must be included.

2. Proposal Summary Form – The “Proposal Summary Form” is included as page 16 in this RFP and must be completed in full and attached to the proposal immediately following the Cover Letter. Provide basic information indicated, including a brief project overview in the space provided.

3. Statement of Objectives – Identify the objective(s) of the proposal and describe the scope of work of the proposed project. This section shall clearly state the estimated emission reductions, vehicle miles traveled (VMT) reductions, vehicle trip reductions, or persons served. The calculations and assumptions necessary to derive and support these estimates shall be included in the technical appendix. Additional information for specific project types is listed below:

A. CLEAN FUEL VEHICLES/INFRASTRUCTURE PROJECTS

The Clean Fuel Vehicle/Infrastructure category includes the following types of projects:

- Purchase of new OEM low-emission on- road cars, trucks and buses.
- Repowering or retrofitting existing on- road vehicles with cleaner engines or other low-emission technology
- Alternative Fuel Infrastructure (CNG, LNG, Electric Vehicle Charging Stations)
- Electric Vehicles

Project Requirements:

- i. All new vehicles must be Original Equipment Manufacturer (OEM) and the vehicles (or any conversion kit) must be certified by the California Air Resources Board to be cleaner than the standard (base) gasoline or diesel vehicle.
- ii. The alternative fuel must be certified by the California Air Resources Board to be cleaner than the standard fuel used in the base vehicle.
- iii. Electric vehicles must meet all state and federal standards for on-road operation.
- iv. Submit copies of the manufacturer's descriptive literature that includes the engine make and series, certification standard, and a picture of the proposed vehicle.
- v. Provide the estimated project life in years.
- vi. Discuss the short term versus long term objectives of the proposed project.
- vii. Describe any regional benefit that can be expected. How will this benefit be obtained?
- viii. Provide an estimate of annual vehicle miles traveled, including any assumptions used.
- ix. What is the incremental cost of the project (cost difference between the conventionally fueled vehicle and the low emission vehicle)?
- x. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

B. ALTERNATIVE TRANSPORTATION PROJECTS

Applications must include detailed project descriptions and the following information:

TMA or Employer Based Rideshare Incentive Program

- 1) Provide short term versus long term goals and objectives of the proposed project.
- 2) Explain how the program will encourage alternative commute modes.
- 3) Explain the type of mode shift that is encouraged and why.
- 4) Estimate the number of employers/employees to be served by the program.
- 5) Does the program have an evaluation or monitoring element to determine participation or effectiveness of the program over time? If so, please explain.
- 6) Describe in detail any physical changes/additions to existing or new facilities proposed to implement the project.
- 7) Provide an itemized list of equipment, materials or services to be purchased and the proportion of the cost of each item to be funded by the District.
- 8) Provide the estimated project life.
- 9) Provide an estimate of the VMT reductions expected, including any assumptions used.
- 10) Describe any regional benefit that can be expected. How will this benefit be obtained?
- 11) If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

Bicycle/Pedestrian Facilities

- 1) Provide a detailed project description including vicinity and a detailed project map, major origins and destinations to be served by the project, and any existing and proposed bicycle/pedestrian routes effecting the proposed project if applicable.
- 2) State short term versus long term goals and objectives of the proposed project.
- 3) Estimate the type and number of users of the proposed facility (commuter vs. recreational).
- 4) Does the project implement or is it consistent with an approved bikeway/transportation/air quality plan?
- 5) Provide an itemized equipment, materials, and services list to be purchased and the proportion of the cost of each item to be funded by the District.
- 6) Provide an estimated project construction schedule and completion dates.
- 7) Provide the estimated project life.
- 8) Describe any regional benefit that can be expected. How will this benefit be obtained?
- 9) Provide an estimate of the VMT reductions expected, including any assumptions used.
- 10) If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

Develop/Update/Revise Planning Documents for Air Quality

- 1) Provide a detailed project description including any consultants involved in the project.
- 2) State short term versus long term goals and objectives of the proposed project.
- 3) Provide an estimated project schedule and completion dates.
- 4) Provide an itemized list of equipment, materials and services and the proportion of the cost for each item to be funded by the District.
- 5) Provide the estimated project life.
- 6) Describe any regional benefit that can be expected. How will this benefit be obtained?

- 7) If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

C. TRANSIT SERVICES

Applications must include detailed project descriptions and the following information:

Establish New or Expand/Maintain Existing Transit Services/Programs or Related Promotional Activities

- 1) Provide the proposed number of buses and passenger capacity.
- 2) Estimate the number of passengers per trip.
- 3) What is the fuel type? (CNG, diesel, other).
- 4) Submit copies of the manufacturer's descriptive literature that includes the engine make and series, certification standard, and picture of the proposed vehicle.
- 5) Provide a map of the proposed route.
- 6) Provide a route schedule.
- 7) Show connections to other bus systems.
- 8) What is the gross vehicle weight?
- 9) Provide the daily VMT per bus.
- 10) Provide the estimated project life.
- 11) State short term versus long term goals and objectives of the proposed project.
- 12) Provide an estimate of the VMT reductions expected, including any assumptions used.
- 13) Describe any regional benefit that can be expected. How will this benefit be obtained?
- 14) If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a copy of the final report (or a detailed status report if project is not completed) on the previously funded project. Were the stated objectives achieved or not?

Vanpool/Shuttles

- 1) Provide the vehicle capacity.
- 2) Provide number of van pools/shuttles.
- 3) Provide the proposed route schedule.
- 4) Provide a map of the route.
- 5) What is the fuel type? (CNG, gasoline, diesel, other).
- 6) Estimate the daily VMT per van/shuttle.
- 7) Submit copies of the manufacturer's descriptive literature that includes the engine make and series, certification standard, gross vehicle weight and picture of the proposed vehicle.
- 8) Provide the estimated project life.
- 9) State short term versus long term goals and objectives of the proposed project.
- 10) Provide an estimate of the VMT reductions expected, including any assumptions used.
- 11) Describe any regional benefit that can be expected. How will this benefit be obtained?
- 12) If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

D. PUBLIC EDUCATION/INFORMATION

Applications must include detailed project descriptions and the following information:

- i. Indicate target audience and describe the message to be delivered.
- ii. State short term versus long term goals and objectives of the proposed project.
- iii. Describe how the message targets specific behavioral changes to reduce emissions.
- iv. Does the project have an evaluation component analyzing if and how well the message was received?
- v. Provide an estimate of the VMT reductions expected, including any assumptions used.
- vi. Will surveys be used to document the change in trips reduced and VMT? If yes, please explain.
- vii. Estimated the number of individuals to be served by the program.
- viii. Provide the estimated project life.
- ix. Describe any regional benefit that can be expected. How will this benefit be obtained?
- x. If the District has funded a similar project, or if the application is for a project that is a subsequent phase to a previously funded project, please provide a detailed status report on the previously funded project. Were the stated objectives achieved or not? Was a final performance report for a previously funded District project completed?

4. Funding Request – Describe the funding amount requested. Include total project costs, including but not limited to the following:

- Total project costs.
- Indicate estimated costs by task.
- All sources of funds, including the Blue Sky funds, plus all direct and in-kind (non-dollar) contributions and their source.
- An itemized list of equipment to be purchased and the proportion of the cost of each piece of equipment to be funded by Blue Sky funds. The intent of this program is to fund only that portion of the equipment's cost that is related to the provision of an air quality benefit (e.g., the District may fund the cost of labor and add-on equipment to convert a vehicle to run on a clean alternative fuel but may not fund the base price of the vehicle).
- The names of all subcontractors, plus their hourly or daily rates of compensation and the number of hours their services will be utilized. If subcontractors are not identified, provide an estimate of their rates of compensation and number of hours or days the subcontractors' services will be utilized.

It is recommended that proposals include alternative funding levels in case the Committee cannot fully fund the proposal.

5. Background – Provide a description of the project proponent and an explanation of its need for funding for the proposal. If sub-contractors are to be used on the project, identify them and state their qualifications. If sub-contractors have not yet been identified, state the specific qualifications that they must meet.

6. Project Organization – Describe the project proponent's proposed management structure, any program monitoring procedures, the organization of the contractor, and the facilities available for the proposal.

7. Work Statement – Describe separately each phase of the work to be performed. List and describe tasks within each phase of work. State the sequence of work activities, including starting

and completion dates. Include all relevant information regarding (a) the technology involved in the project and (b) the parties involved in the project. NOTE: The work statement, subject to modification by the Committee, will be attached to the contract for successful applicants.

Projects will normally be reimbursed on a quarterly basis for work completed. Exceptions can be made for projects requiring startup funds and more frequent reimbursement, but the need for an exception must be documented in the proposal.

8. Letters of Support from Other Agencies/Entities – Please do not include letters of support from other public agencies or private entities unless they are co-sponsors of the project as described in the section VIII.1 on Cover Letters (above). Letters from agencies that are not co-sponsors of the project will not be considered during project ranking.

An AB923 proposal shall include the following:

1. General Applicant Information

- i. School Bus Database Contract Information
- ii. Applicant Type (school district, JPA, or private transportation agency)
- iii. Applicant Name
- iv. Applicant Address
- v. Applicant City
- vi. Applicant Zip Code
- vii. Date Contract Signed
- viii. Date of Contract Completion (when applicant/vendor is reimbursed for a completed project)
- ix. Applicant Contact Person Name
- x. Applicant Contact Person Title
- xi. Applicant Contact Person Phone Number
- xii. Applicant Contact Person Fax Number
- xiii. Applicant Contact Person E-mail Address
- xiv. Number of buses to be replaced
- xv. Number of buses to be retrofitted

2. If Applying for School Bus Replacement Provide Information on Old Bus

- i. Bus Identification Number
- ii. Vehicle Identification Number
- iii. Bus Manufacturer
- iv. Bus Model
- v. Bus Model Year (1993 or older are eligible)
- vi. Engine Serial Number (ESN)
- vii. Engine Manufacturer
- viii. Engine Model
- ix. Engine Model Year (1993 or older are eligible)
- x. Engine Displacement
- xi. Bus Type: C/D/Special Needs
- xii. Gross Vehicle Weight Rating (GVWR) (should be greater than 14,000 pounds)
- xiii. Fuel Type: CNG, Diesel, Electric, Gasoline, Propane
- xiv. License Plate Number
- xv. Current California Highway Patrol Bus Safety Certificate plus previous two years (CHP 292 Form, etc)
- xvi. Bus Disposal Method
- xvii. Bus Storage Address
- xviii. Bus Storage City
- xix. Bus Storage Zip Code

3. Information on the New Buses Being Purchased:

Note: Effective January 12, 2015, the maximum emission criteria for new buses is 0.20 g/bhp-hr NO_x and 0.01 g/bhp-hr PM.

- i. Bus Identification Number (if available)
- ii. Vehicle Identification Number (if available)
- iii. Bus Manufacturer

- iv. Bus Model
- v. Bus Model Year (should be 2007 or newer)
- vi. Engine Serial Number (ESN) (if available)
- vii. Engine Manufacturer
- viii. Engine Model
- ix. Engine Model Year (should be 2007 or newer)
- x. Engine Displacement
- xi. Bus Type: C/D/Special Needs
- xii. Gross Vehicle Weight Rating (GVWR) (should be greater than 14,000 pounds)
- xiii. Fuel Type: Hybrid-Electric, CNG, Diesel, Electric, Propane
- xiv. Executive Order Showing Emission Certification
- xv. Purchase Order Date
- xvi. Date of Bus Delivery
- xvii. Bus Price

4. If partially funded by other source, provide

- i. Date Air District/Implementing Agency Reimbursed the School District/Vendor
- ii. Match Funding Amount
- iii. Match Funding Source
- iv. Amount funded by 07/08 LESBP bond funding
- v. Amount funded by LESBP interest earned on bond funding

5. If Applying for Fueling Station Provide the Following

- i. School Bus Database Fueling Station Information
- ii. New Fueling Station Funded: Yes/No
- iii. Cost of Fueling Station
- iv. Number of Buses that Fueling Station would serve
- v. Operational Date
- vi. Fueling Station Address
- vii. Fueling Station City
- viii. Fueling Station Zip Code

6. If Applying for Retrofit Provide the Following

- i. Bus Identification Number
- ii. Vehicle Identification Number (should be a unique number in database)
- iii. Bus Manufacturer
- iv. Bus Model
- v. Bus Model Year
- vi. Engine Serial Number (ESN) (should be a unique number in database)
- vii. Engine Manufacturer
- viii. Engine Model (Air District staff must check if the Level 3 Retrofit Device chosen by the applicant is verified for this bus engine – Check Executive Order on ARB web site)
- ix. Engine Model Year (1993 or newer)
- x. Engine Displacement
- xi. Bus Type: C/D/Special Needs
- xii. Gross Vehicle Weight Rating (GVWR)
- xiii. License Plate Number
- xiv. Fuel Type: CNG, Diesel, Electric, Propane

- xv. Did CHP inspect the retrofitted bus after the retrofit was installed: Yes/No (the retrofitted bus must be inspected post-retrofit installation and before returning to service AND the Air District must have a copy of the inspection documentation [either Form 343 or 343A] in the Air District files)
- xvi. Cumulative Mileage
- xvii. Bus Storage Address
- xviii. Bus Storage City
- xix. Bus Storage Zip Code
- xx. School Bus Database Level 3 Retrofit Devices being Purchased
- xxi. Level 3 Retrofit Device Manufacturer and Name of Device
- xxii. Cost of Level 3 Retrofit Device (including tax and installation)
- xxiii. Cost of Additional Expenses (infrastructure, cleaning, data-logging)
- xxiv. Infrastructure Cost
- xxv. Cleaning Cost
- xxvi. Data-logging Cost
- xxvii. Purchase Order Date
- xxviii. Retrofit Device Dealer/Installer
- xxix. Retrofit Installation Date
- xxx. Amount funded by 07/08 LESBP bond funding
- xxxi. Amount funded by LESBP interest earned on bond funding
- xxxii. Date Air District/Implementing Agency Reimbursed the School District/Vendor

The Proposal Summary Form should also be included for AB 923 proposals.

IX. SUBMISSION OF PROPOSALS

All proposals must be submitted according to specifications set forth in Section VIII – Contents of Proposal and this section. **Failure to adhere to these specifications shall be cause for rejection of proposal.**

Signature – All proposals shall be signed by an authorized representative.

Copies – The project proponent shall submit **2 complete copies** of the proposal in a sealed envelope, plainly marked in the upper, left-hand corner with the name and address of the proponent and the Fund Proposal.

Due Date - All proposals are due no later than **5:00 p.m., October 16, 2017**, and shall be delivered to:

Feather River AQMD
541 Washington Avenue
Yuba City, CA 95991

Late proposals *will not* be accepted.

Grounds for Rejection – A proposal shall be rejected if:

1. It is received at any time after the date and time set for receipt of proposals, or
2. It is signed by an individual not authorized to represent the project proponent.

Applicants should contact the District at (530) 634-7659 ext 210 if they have any questions regarding this program.

Disposition of Proposals – The District may reject any or all proposals. All proposals become property of the District.

Modification or Withdrawal – Once submitted, proposals may not be altered without the prior written consent of the District. All proposals shall constitute firm offers and shall not be withdrawn for a period of ninety (90) days following the last day to accept proposals.

X. AUDIT PROCEDURES

Any entity which receives AB 2766 funding shall be subject to an audit of each program or project funded. The audit shall be conducted by District staff or by an independent auditor selected by the District. Any entity which receives AB 923 funding shall be subject to an audit by the District or by an independent auditor selected by the District, as well as CARB, as outlined in the LESBP Guidelines.

Upon the completion of an audit, the District shall make the audit available to the public and to the proponent upon request. The District shall review the audit to determine if the monies were used for the reduction of air pollution from motor vehicles pursuant to the California Clean Air Act of 1988 and the District's Air Quality Attainment Plans.

XI. CONTRACT PREPARATION

Proponents whose projects are selected for funding must enter into a written contract with the District as a condition of receiving funds. Contract preparation shall begin immediately upon approval of projects by the District Board and shall be reviewed and approved for legal form by the District Counsel.

The contract may include, at the District's discretion, provisions requiring the proponent to carry insurance in amounts and coverage deemed adequate by the District and to indemnify the District and its officers, employees, and agents against all liabilities arising from the proponent's acts or omissions. It also may require adequate record keeping and include requirements for monitoring and reporting by the proponent. The District reserves the right to conduct a fiscal audit to ensure appropriate expenditure of Blue Sky funds.

After the District Board approves a project for funding, the District shall present the project proponent with a contract, and the proponent shall sign and return the contract to the District within 30 days. Failure to do so may release the funding for other projects, at the Board's discretion.

FEATHER RIVER AQMD PROPOSAL SUMMARY FORM

Fiscal Year 2017-2018

The following information must be provided with each project application:

PROJECT TITLE _____

Agency/Company Name: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

CONTACT PERSON

Name: _____ E-Mail Address: _____

Mailing Address: _____

Phone Number: _____ Fax Number: _____

BRIEF DESCRIPTION OF PROJECT:

FUNDING

AB2766 Funding (Requested): \$ _____

OR

AB 923 Funding (Requested): \$ _____

Other Funding: _____ Source: _____
\$ _____

\$ _____

TOTAL PROJECT COST: \$ _____

SIGNATURE

Signature of Responsible Official: _____
(Original Signature Required/No Photocopies)

Print Name and Title: _____

NOTE: Read **Section VIII, Contents of Proposals**, carefully. Detailed project information is required. Incomplete applications will not be accepted. A proposal summary form is required for each separate project. **ATTACH REQUIRED INFORMATION TO THIS FORM** including Statement of Objectives, Background, Project Organization, Work Statement, and Cost Breakdown.