



Serving Sutter and Yuba Counties

541 Washington Avenue
Yuba City, CA 95991
(530) 634-7659
FAX (530) 634-7660
www.fraqmd.org

Christopher D. Brown, AICP
Air Pollution Control Officer

Process of the FRAQMD Off-Road Zero-Emissions UTV Equipment Replacement Program

1. Turn in Application.
2. Receive notice that Application is complete.
3. Receive tentative award letter.
4. Return completed questionnaire to District staff via physical mail, email, fax, or drop off at the District office.
5. Call District to accept tentative award and schedule pre-inspection.
6. During pre-inspection the District will photograph the old vehicle, witness it start up and move forward and backward, and record the serial numbers. (OPTIONAL): Participants may bring the equipment to the District to be inspected and verify operational status.
7. After the District receives the grant money from the California Air Resources Board, the District mails you the contract agreement. Read and sign both copies and return both copies back to the District.
8. After both signed contract agreements are returned, the District's Air Pollution Control Officer will sign both copies. After the contract agreement has been signed by all parties a copy will be mailed to you. The grant participant can now order the new UTV.
9. Once the new UTV is delivered, the participant must contact the District to schedule an inspection.
10. The District inspector will record new UTV serial number, make, model, and take photographs during the post inspection.
11. After verification that the UTV inspected matches the contract and is eligible for grant funding, District staff will notify the participant in writing that they have 30 days to surrender the old vehicle to a District approved scrapyard and return the salvage certification form.
12. After the District confirms that the old vehicle has been destroyed, and has received your W-9, we will request your check. The check should be available in about two weeks.
13. We prefer that you pick up your check at the District office.
14. The first annual report will be mailed in January of the following year. It is due by March 31st each year that the UTV is under contract.