

Approved

## BOARD MEETING MINUTES

### FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT SUTTER COUNTY AND YUBA COUNTY

June 1, 2020

The Feather River Air Quality Management District held a board meeting, commencing at approximately 4:00 p.m. on the above date via Webex Meeting. The following members were present: Directors Fletcher, Bradford, Sullenger, Samayoa, Ghag, Whiteaker, Pendergraph and Cardoza. Absent: Director Conant. Also present were Sutter County Deputy County Counsel Deborah Micheli, Air Pollution Control Officer Christopher D. Brown, AICP and Feather River Air Quality Management District Deputy Clerk of the Board Shelley Channel.

#### **PUBLIC COMMENTS**

There were none.

#### **APPROVAL OF MINUTES**

Approve the minutes of the April 6, 2020 Board meeting.

Director Cardoza moved to approve the minutes of the April 10, 2020 Board meeting, seconded by Director Ghag.

On the following roll call vote:

Ayes: Directors Fletcher, Bradford, Sullenger, Whiteaker, Ghag, Samayoa, Pendergraph and Cardoza.

Noes: None

Abstain: None

Absent: Director Conant

Motion carried.

#### **PUBLIC HEARING**

Adoption of Proposed Budget

Vice-Chairman Pendergraph opened the Public Hearing.

Mr. Brown gave a presentation on the Proposed Budget and then referred to Ms. McKenzie, District Administrative Services Officer, for a report on the Proposed Budget numbers.

Chairman Conant is now present.

Discussion ensued regarding the proposed budget.

Chairman Conant closed the Public Hearing.

Director Samayoa moved to approve the proposed budget, seconded by Director Cardoza.

Ayes: Directors Fletcher, Bradford, Sullenger, Whiteaker, Conant, Ghag, Samayoa, Pendergraph and Cardoza.

Noes: None

Abstain: None

Absent: None

Motion carried.

Chairman Conant now Chairing the meeting.

Approve Resolution #2020-05 proclaiming a local emergency and authorize the Chairman to execute related documents.

Mr. Brown gave a report on Resolution #2020-05 proclaiming a local emergency.

Director Pendergraph moved to approve Resolution #2020-05 proclaiming a local emergency, seconded by Director Cardoza.

On the following roll call vote:

Ayes: Directors Fletcher, Bradford, Sullenger, Whiteaker, Conant, Ghag, Samayoa, Pendergraph and Cardoza.

Noes: None

Abstain: None

Absent: None

Motion carried.

Director Whiteaker inquired if the Board could approve Items 4, 5 and 6 in one motion.

Chairman Conant stated that Director Whiteaker could make a motion to approve items 4, 5 and 6.

Director Whiteaker moved to approve items 4, 5 and 6, seconded by Director Cardoza.

Ms. McKenzie stated that Legal Counsel wanted the District to disclose on Item 6 that Legal thought it was pertinent that the Board be aware that Karen Reese, the person who had applied to be a Member of the Public on the Hearing Board, did have a hearing and it did not go her way. However, keeping that in mind it is very hard to fill our Hearing Board Members.

Approve Resolution #2020-06 authorizing participation in Prescribed Fire Grant Program and authorize the Chairman to execute related documents.

Authorize the Air Pollution Control Officer to approve and sign extension of current agreements up to six months due to COVID-19 delays.

Approve appointment of Karen Reese, Member of the Public to the District Hearing Board for the period of June 1, 202 to June 1, 2023.

On the following roll call vote:

Ayes: Directors Fletcher, Bradford, Sullenger, Whiteaker, Conant, Ghag, Samayoa, Pendergraph and Cardoza

Noes: None  
Abstain: None  
Absent: None

Motion carried.

APCO Update:

Mr. Brown gave an update on the District activities that included the District was fully staffed. The office is open, staff is working remotely, there are a few employees in the office answering the phones, but we are not allowing any clients in. The District was proceeding with the implementation of the new accounting system and the goal was to start the new fiscal year with that system.

Mr. Brown stated that there had not been any new Hearing Board actions since the last Board meeting.

Mr. Brown stated that the Air Resources Board was facing some budget cuts.

Mr. Brown stated that there were no updates for EPA.

Mr. Brown stated that CAPCOA/BCC had requested increased funding for AB617 and the FARMER Program.

Mr. Brown stated that CAPCOA was holding weekly meetings with the APCO's to talk about COVID-19 and how the Districts are responding.

Mr. Brown stated that the District was currently taking applications for the Mini Grant Program and that the Moyer and FARMER Programs had just completed but the awardees had not been notified as of yet. Mr. Brown stated that the Blue-Sky Program would open up in the summer.

Mr. Brown gave an update on Sacramento Region activities. Mr. Brown stated that the District had decided to ask EPA to bump up the Region to Sever Ozone Non-Attainment. Mr. Brown stated that this would not have any repercussions in terms of regulatory requirements on the District, it does however extend out the date to comply with the 2015 Ozone Standard.

Mr. Brown stated that the District was currently working on a Safe Return Plan. The District would be holding meetings during the upcoming week and there would also be a safety meeting with staff. The District has been coordinating with Sutter County and their process. At this time inspections are getting done and staff was working in the field and out of their homes. Mr. Brown stated that at this time District staff would continue to telework and the District could possibly see staff returning to the office by next month. Mr. Brown stated that the plan for Phase 2 would be that the District would continue to do business over the phone and by computer and Phase 3 would be opening the office for a limited number of hours. Mr. Brown stated that this was consistent with what the neighboring Districts were implementing.

Board Member Reports

Director Fletcher inquired as to whether the BCC meeting would be a ZOOM or a WebEx meeting.

Mr. Brown stated that he believed it would be a ZOOM meeting but he would check and confirm.

Director Fletcher recommended that the Board meetings be ZOOM meetings instead of WebEx. Director Fletcher stated that the majority of the meetings that are being attended are via ZOOM and if there were a possibility that everyone was doing meetings via ZOOM we could all be consistent with protocol and it would make it easier and more beneficial.

Director Fletcher also inquired if there were any updates on the Woodstove Program.

Mr. Brown referred to Sondra Spaethe, District Planner for an update on the Woodstove Program.

Ms. Spaethe stated that the District had received a little over \$100,000 for the second year of the Woodstove Program. The District had planned to start that program in July as that was the timeline that was discussed before COVID-19 and there had not been a discussion as to whether there would be a delay or not. The applicants are required to go out to the retailers to purchase the stove and those retailers have not been accessible. Applicants are also required to obtain a building permit and have the final inspection completed. The process has slowed the last couple of months however that could be improving. Staff will need to decide whether to keep the July date or bump it back.

Director Fletcher requested that staff keep the Board updated either by email or phone as the public was already contacting him regarding the program.

Mr. Brown stated that he had confirmed that the BCC meeting would be via ZOOM and he would also inquire about switching over to ZOOM for District meetings.

Mr. Brown also stated that Ms. Spaethe had some Moisture Meters that were purchased with Woodstove monies and inquired of Ms. Spaethe who could receive them.

Ms. Spaethe stated that there were approximately \$500 in excess monies on the first year Woodstove Program that could not be expended on a voucher. The State had a few suggestions on what to do with the funding. One of the options was to send it back and they would not allow the District to use Year 1 and Year 2 funding together due to the requirements change between the 2 programs. Another option was to purchase moisture meters. These would be given to recipients of the first-year program. As part of the Greenhouse Gas Reduction Funding they do want feedback from the recipients who received the vouchers. They are hoping to send out a survey 18 months after the program ends. The intent would be that people who responded to the survey would receive a moisture meter.

Ms. Spaethe stated that the State has told the District that this would be the only way the recipients would receive a moisture meter.

With no further business Chairman Conant adjourned the meeting at 4:55 p.m.

Attest:

  
Clerk of the Board

  
Chairman