

# Feather River Air Quality Management District



## EMPLOYMENT OPPORTUNITY

### AIR QUALITY PLANNER I

**Filing Date: OPEN UNTIL FILLED**

*First Review of Applications Scheduled for:  
March 19, 2021*

**AQP I: \$5,067 - \$6,466/month**

The Feather River Air Quality Management District is conducting recruitment for a full-time Air Quality Planner I (AQP I). The District is currently working primarily remotely due to COVID, the District Board may make this position primarily telework in the future.

**THE POSITION:** Administers grant programs for the District including the Carl Moyer and F.A.R.M.E.R. programs to replace off-road equipment and engines, the Blue Sky Grant program to reduce emissions from motor vehicles and vehicle miles traveled, and other grant programs as assigned. Develops grant program policies and procedures; solicits applications; reviews and ranks applications; interacts with potential applicants, dealerships, and oversight agencies; prepares reports; enters data; calculates emission reductions. Performs a variety of assignments in the development, formulation, and maintenance of the District's air quality plan; represents the District regarding air quality management issues at the federal, state, regional and local levels; reviews air quality impacts of indirect source projects; researches and prepares technical responses for regulatory agencies regarding laws, guidelines and decisions affecting the District; may coordinate or manage individual air quality improvement projects; and performs related work as required. The job description is posted on our website at: [www.fraqmd.org](http://www.fraqmd.org).

Air Quality Planner I is the entry level class of the professional Air Quality Planner series. Initially under close supervision, incumbents with an educational and/or practical experience learn specific air quality plan development and related practices and procedures. As knowledge and experience are gained, the work becomes broader in scope; assignments are more varied and are performed under more general supervision.

**QUALIFICATIONS:** Equivalent to graduation from a four-year college or university with major coursework in engineering, environmental science, planning, chemistry or the physical or biological sciences. AQP (I): No experience required; however, some internship or related paraprofessional experience is desirable.

**OTHER REQUIREMENTS:** Must possess, or be able to obtain prior to employment, a valid California class C driver's license and have a satisfactory driving record.

**HOW TO APPLY:** Eligible applicants shall submit the Supplemental Questionnaire along with a Resume and/or FRAQMD Job Application no later than the first review date. Resumes and/or FRAQMD Job Applications submitted without responses to the Supplemental Questionnaire must be rejected as being incomplete. FRAQMD Job Applications shall be required prior to interviews. Additionally, official college transcripts shall be required prior to appointment. Applications may be obtained from and are to be filed at:

Feather River Air Quality Management District  
541 Washington Avenue  
Yuba City, CA 95991  
530-634-7659 Email: – [fracmd@fracmd.org](mailto:fracmd@fracmd.org)

**SELECTION PROCEDURE:** Applications will be reviewed for the most qualified applicants and will be referred to a screening committee. Those candidates with the most directly related experience, education and training may be invited to a written performance and/or oral examination. The most outstanding candidates will be referred for a final interview(s). Investigation of employment history and references may be conducted prior to appointment.

Offers of employment are contingent upon submission of documents verifying identity and authorization to work in accordance with the Immigration Reform and Control Act of 1986; successful completion of a preplacement medical review/examination and drug screen (depending upon position applied for); satisfactory driving record and proof of automobile insurance, if applicable, and other appropriate requirements of the position.

**BENEFITS AND WORKING CONDITIONS:**

**PERSONNEL SYSTEM:** FRAQMD has a merit based personnel system that provides for promotion and advancement.

**SALARY:** FRAQMD has a 6-step salary plan for regular employees. Longevity of 5% paid after (12) and (20) years of continuous service. Part-time and extra help employees are paid on an hourly basis. The District does not participate in Social Security.

**VACATION:** Twelve days per year through 4.99 years of employment; 16 days through 9.99 years; 18 days through 14.99 years; 20 days through 19.99 years; 24 days after 20 years (pro-rated for part time employees)

**HOLIDAYS:** Thirteen paid holidays including 3 floating holidays (pro-rated for part time employees).

**SICK LEAVE:** Accrues at the rate of 12 days per year and can be used for illness, medical appointments, and bereavement leave (pro-rated for part time employees).

**HEALTH PLAN:** Medical (CalPERS), dental (Delta) and vision care (VSP) coverage is available for employees and dependents.

**DEFERRED COMPENSATION:** The district offers a voluntary Deferred Compensation Plan (457) that will match up to \$50.00 per month for participating employees.

**RETIREMENT:** District employees are members of the California Public Employees' Retirement System CalPERS retirement. Calculations will vary based on legal requirements.

**EQUAL EMPLOYMENT OPPORTUNITY:**

Each applicant will be considered without regard to race, color, creed, gender, religion, marital status, registered domestic partner status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, or any other consideration required by federal, state or local laws.

Note: Reasonable accommodation may be made to enable an individual with qualified disabilities to perform the essential functions of a job, on a case-by-case basis.

