

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
12/04/2017

TO: FRAQMD BOARD OF DIRECTORS

FROM: Christopher D. Brown, AICP, APCO

SUBJECT: Approve extension of completion deadline for VF16-03 YSTA's 2017 Discount Monthly Bus Pass Program to February 28, 2018, and authorize the APCO to execute related documents.

RECOMMENDATION:

Approve extension of completion deadline for VF16-03 YSTA's 2017 Discount Monthly Bus Pass Program to February 28, 2018, and authorize the APCO to execute related documents.

ALTERNATIVES:

Not approve extension of completion deadline for VF16-03, or approve alternative length of time extension.

BACKGROUND:

The Blue Sky Grant VF16-03 was awarded to the Yuba Sutter Transit Authority in December 2016 to implement the 2017 Discount Monthly Bus Pass Program. The grant award was for \$140,000 to reduce the monthly bus pass cost for seniors, disabled, and youth transit riders from \$15 to \$5 from January 1, 2017, to December 31, 2017.

DISCUSSION:

The Yuba Sutter Transit Authority (YSTA) requested an extension of the completion deadline on October 2, 2017 (attached). The extension was requested because all passenger fares must now be coordinated through the new Connect Card electronic payment system, which allows passes to be purchased up to three months in advance.

The YSTA has submitted a proposal to the FY17/18 Blue Sky Program that would fund the Discount Monthly Bus Pass program from February 1, 2018, to March 31, 2019, if this extension is approved. If the extension is not approved, the FY17/18 request is to fund the program from January 1, 2018, to February 28, 2019.

FISCAL IMPACT:

There is no additional fiscal impact to the District by approving the extension. If the extension is not approved, the remaining project balance unspent by December 31, 2017, would revert back to the Blue Sky Program and be available to allocate during the next Request for Proposals.

ATTACHMENTS:

1 – Letter from YSTA requesting extension

Attachment 1 – Letter from YSTA requesting extension



October 2, 2017

RECEIVED

OCT 02 2017

FEATHER RIVER
AQMD

Christopher Brown, APCO
Feather River Air Quality Management District
431 Washington Avenue
Yuba City, CA 95991

RE: Grant Agreement VF 16-03 Amendment Request
2017 Discount Monthly Bus Pass Program

Chris
Dear Mr. Brown:

On behalf of the Yuba-Sutter Transit Board of Directors, I am requesting an amendment to Grant Agreement VF 16-03 with the Feather River Air Quality Management District (FRAQMD) to extend the 2017 Discount Monthly Bus Pass Program for up to two months through February 28, 2018 or until the available funding under this grant is fully exhausted. This one-time extension is needed because all changes in passenger fares must now be coordinated through the new Connect Card electronic fare payment system for programming into the regional tariff table. Because all monthly bus passes can be purchased up to three months in advance in the Connect Card system, the December award date for Blue Sky grant funds becomes problematic should the price of discount monthly bus passes need to be adjusted January 1st.

The requested extension would have no immediate financial impact to FRAQMD because year-to-date sales figures indicate that the available \$140,000 in grant funding for the 2017 Discount Monthly Bus Program will not be exhausted until sometime in February if the grant period is extended. To fully address the Connect Card scheduling issue, Yuba-Sutter Transit's pending grant application to extend this program using the FY 2017/2018 cycle of Blue Sky funding includes a program period of up to 14 months through March 31, 2019. All future grant applications to extend this program would then be for a normal 12 month period that would begin on April 1st of each year.

Thank you for your consideration of this requested grant agreement amendment and please contact me if you have any questions or need additional information.

Sincerely,


KEITH MARTIN
Transit Manger

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