

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
08/03/2026

TO: FRAQMD BOARD OF DIRECTORS
FROM: Christopher D. Brown, AICP, APCO
SUBJECT: Notification of Sole Source Purchase

RECOMMENDATION:

This is a notification only no action is required.

BACKGROUND:

The District has identified a need to replace/upgrade the District's phone system which is approximately 15 years old. The new system will be provided by the District's existing IT vendor (Fastbreak Tech) for a monthly cost of ~\$750 and a hardware/setup cost of ~\$5,500. Contract is a month to month contract and there are no cancellation fees. The District will be able to cancel a number of outside services due to the features of the Fastbreak system.

The use of the existing IT vendor is recommended since they already have administrator access to the District's systems and they can link the new system with the District's existing Microsoft Office software. No other vendor would have this capability or access.

FISCAL IMPACT:

The cost of operating this system is comparable to the current system, however there will be some time in the transition when both systems will need to be in use. Funds are available in the current budget to cover the majority of these expenses. The need for a budget adjustment is dependent on savings realized from the transition, if needed a budget adjustment will be made later in the fiscal year. .

LIST OF ATTACHMENTS

None