**FRAQMD SUPPLEMENTAL QUESTIONNAIRE**
**Administrative Services Officer**

**Must be submitted with resume and/or employment application**

Please submit responses to the following questions by attaching them to your resume and/or employment application. Responses must be typewritten and no more than a total of 1 page in length. State your name in the upper left corner.

Questions:

1) Describe how your experience, training and job skills best fit the position of Administrative Services Officer.

2) What does a typical workday look like at your current or most recent administrative position?