

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
8/05/2019

TO: FRAQMD BOARD OF DIRECTORS

FROM: Christopher D. Brown, AICP, APCO

SUBJECT: Approve entering into an agreement with Environmental Air Permitting Specialists (EPS) for on call Engineering Support services not to exceed \$15,000 and authorize the APCO to execute related documents.

RECOMMENDATION:

Approve entering into the proposed contract.

ALTERNATIVE:

Do not approve the proposed contract and provide direction to staff.

BACKGROUND:

District staff occasionally needs assistance from outside experts, for several years this support has been provided by EPS (and its predecessor firm). Services provided in the past include technical review of complex permits, development and review of tech procedures, toxics evaluation, rule writing and support for the District's Title V (federal permit) program.

Staff is satisfied with the services provided by EPS and would like to extend the contract for two years. There is a rate increase proposed by EPS, but it is within normal increases for these types of technical services.

FISCAL IMPACT:

These services are typically paid by the District and then billed back to the permitted source using the procedures outlined in District regulations. Occasionally work is required for activities which are not billable back to a source, in this case payment comes from the District's budget. The total amount proposed for this contract is \$15,000 over 2 years (\$7,500 per year). Any amount above this would need further board approval.