

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
10/05/2026

TO: FRAQMD BOARD OF DIRECTORS

FROM: Christopher D. Brown, AICP, APCO

SUBJECT: Approve the Recommendation of the Policy/Finance Committee for the remodel of the District office, adopt the Project Plans and Specifications, and authorize the solicitation of bids for the District Office Remodel Project.

RECOMMENDATION:

Approve the Recommendation of the Policy/Finance Committee for the remodel of the District office, adopt the Project Plans and Specifications, and authorize the solicitation of bids for the District Office Remodel Project.

ALTERNATIVE:

Do not approve the District office remodel and direct staff on how to proceed.

BACKGROUND:

The Policy/Finance Committee ("Committee") met with representatives from Sutter County and District staff to discuss the remodel of the District office on 07/08/2026. The recommendation of the Committee was to move forward with the District Remodel.

The District front office/lobby area needs to be remodeled to make more efficient use of space, provide proper office space for administrative staff and provide ADA counter access to members of the public. During the remodel there are ADA updates that will also need to be made to bring the restrooms up to code. Additionally, a new office space will be created for District Staff which are currently working out of a meeting room.

During the remodel, updates to the paint and flooring will also be made building wide as these have not been updated since the late 1990's.

The District has an MOU in place with Sutter County to cover the design and bidding process to ensure compliance with the Government Code.

FISCAL IMPACT:

The District has funds in reserve but will need to make a budget adjustment for this fiscal year.