

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
6/7/2021

TO: FRAQMD BOARD OF DIRECTORS

FROM: Christopher D. Brown, AICP, APCO

SUBJECT: Authorize the APCO to sign contract amendment for \$7,950 with Advanced Database Designs to create improvements to the Time Tracking module for Permits Pro.

RECOMMENDATION:

Authorize the APCO to sign contract amendment for \$7,950 with Advanced Database Designs to create improvements to the Time Tracking module for Permits Pro.

BACKGROUND:

For the 20/21 FY, the District planned on developing two new modules for the Permits Pro system. One of those modules was a time tracking module. This work was completed in March of this year and the vendor was paid.

In the process of testing the system, several improvements have been put forward by staff. These improvements would add important functionality and simplify some of the existing features. None of this work was included in the original scope of work on the project.

The second project planned for the 20/21 FY was canceled for technical reasons.

Staff proposes to reprogram the unused funds for the second project to complete the time tracking upgrades at this time. If authorized by the Board this project may proceed past the end of the fiscal year and will be included in the 21/22 budget.

Additional Permits Pro database projects for FY 21/22 will be presented at the August meeting.

FISCAL IMPACT:

The funding was originally included in the FY 20/21 Budget and has not been expended. The District has included this item in the draft FY 21/22 budget which is for consideration at this meeting.

LIST OF ATTACHMENTS

Proposed contract