

FEATHER RIVER AIR QUALITY MANAGEMENT DISTRICT
MEMORANDUM
2/22/2021

TO: FRAQMD BOARD OF DIRECTORS
FROM: Christopher D. Brown AICP, APCO
SUBJECT: Direct Staff to prepare long term Telework policies for the District

RECOMMENDATION:

Direct staff to prepare telework policies for all employees and allow APCO to have employees telework as appropriate in the future.

BACKGROUND:

Due to the COVID pandemic many District employees are teleworking using “Telework Contracts” signed March and April 2020. While adequate for the current situation these individual contracts are not a long-term solution if telework is to continue in the future.

In addition, the District is currently seeking to fill one Air Quality Planner position. There is no office space for this person in the District at this time. The APCO has proposed to have this employee (after the pandemic) work 80% of their time teleworking and 20% of their time in the office (one day a week). This would avoid a significant remodeling expense for the District. While working remotely this employee would still be accessible to the public via a district provided “teams” phone line.

The telework policies will be developed with District Counsel and are likely to be subject to meet and confer with the employee bargaining units.

FISCAL IMPACT: No costs beyond current teleworking expenses.